

### Change Of Clothes

Should your child have an accident and will need to be changed can you send in a change of clothes (underwear, bottoms, tops and shoes) which we can keep on their peg. We will then place the changed clothes in a carrier bag and sent home on collection.

### Keyworkers

Your child has a designated key worker who will monitor them through the sessions. Should you want a quick progress check, please speak to the key worker at the end of the session. As Nursery staff have regular meetings to discuss the children's progress and information is discussed so we can plan the next steps in your child's development

### On Line Learning Journals

Your child's progress will be recorded using an online service called *Tapestry*.

Observations are stored in a password protected online learning journal which can be access by parents at home.

Parents will then be encouraged to write a comment in response to the observation. Parents will also be encourage to include their own observation or a social or significant event at home (getting dressed by themselves, helping to tidy their room). This gives a much more detailed view of your child's development.

Parents will be invited to come along to a special session in the near future.

### Home visits

In the interest of developing the relationship between home and school, we can visit you at home to have a relaxed catch up to find out more about your child.

This is not an inspection but an informal chat so we can get to know each other.

Should you prefer to meet in school, then we can meet informally after collection.

Please let me know if you would like a home visit or after school meeting.

# Welcome To St. Luke's Catholic Academy and Nursery



# Welcome

and thank you for choosing our Nursery as the first step on your child's learning journey.

The first step in a school is always the most important and here at St Lukes we make sure that your child will always come first and the parents as a close second.

I believe it is important that we build a team around your child and I will ensure that not only will I support your child, but I will also support you.

If you have any questions please contact me and together we can try and solve them together.

We will be having regular sessions where you can come and join in and I will let you know about these in a weekly newsletter.

In this booklet I have included essential details, but if you need to know anything more specific, please contact me after collection or by email on

wix@ourladyoffatimatrust.essex.sch.uk

Once again, thank you for choosing St Lukes Nursery.

John Wix  
Nursery Teacher

## Entrance to nursery

When you walk in to the premises, please follow the **right hand path** which will then take you to the entrance nearest to Nursery.

## Drop Off and Collect Times

Morning session 9.00—12.00

Afternoon session 12.30 –3.30

Full day 9.00—3.30

## Nursery staff

John Wix Nursery teacher



Rachel Howes Nursery assistant



## Snack

Free snack is given through out the day. However a second snack is offered during circle time where we eat together. There is a voluntary contribution of £1 so we can buy interesting snacks like wraps, toast, jams and spreads, exotic fruits etc...

## PE Day

Our PE day is Friday . Can you send your children in jogging bottoms or leg-ins so that w can avoid getting them changed.